

**MINE HILL BOARD OF EDUCATION
AGENDA
REGULAR MEETING
June 4, 2018**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record and the Randolph Reporter on January 5, 2018 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Flag Salute

4. Roll Call

Katie Bartnick		Bridget Mauro	
Karen Bruseo		Dina Mikulka	
Peter Bruseo		Brianna O'Brien	
Jill Del Rio			

5. Executive Session

On the motion of _____ seconded by _____ at _____ p.m., the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *Specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) . It may be adjourned while business is conducted in public then reconvened after public business has been completed.

6. Return to Regular Session

On the motion of _____ seconded by _____ at _____ p.m. the board returns to the regular session meeting.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

7. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **May 14, 2018**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **May 14, 2018**.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

8. Correspondence

9. Superintendent's Report

10. Presentations / Reports

- Educator of the Year Nomination
- Para-Professional of the Year Nomination

11. Business Administrator's Report

12. Public Discussion

13. FINANCE *Karen Bruseo, Jill Del Rio, Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **April 2018 and May 2018 payrolls** in the amount of \$632,264.49 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** (including state health and dental benefits) from the General Operating Account, in the amount of \$487,111.35.

BE IT FURTHER RESOLVED, that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (May, 2018 SUI Account)	\$275.33
Student Activity Fund (April & May Canfield School Account)	\$4,192.17

- b. RESOLVED, that In accordance with N.J. A.C. 17:27-3.2 your Committee of the Whole designates Ms. Carolina Rodriguez School Business Administrator, Board Secretary, **Purchasing Agent as the Public Agency Compliance Officer** for the Mine Hill Township Board of Education. The Public Agency Compliance Officer is the liaison between the Mine Hill Township Board of Education and the State of New Jersey Department of the Treasury Division of Contract Compliance Equal Employment Opportunity in Public Contracts. The Public Agency Compliance Officer in responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Mine Hill Township Board of Education and the appropriate contract vendors. The major responsibilities of the Public Agency Compliance Officer is to Obtain and keep a current file of the required Affirmative Action Evidence from contracted vendors who do business with the Board; Include the mandatory Affirmative Action language in all advertisements for bids and all solicitation of proposals; and Include the appropriate mandatory Affirmative Action Language in all bid specifications and all Board contracts.

Mrs. Rodriguez will assume the responsibilities at no extra compensation. The effective date of this resolution is from July 1, 2018 through June 30, 2019.

- c. RESOLVED, that the Board of Education **authorize the Business Administrator/ Board Secretary to pay supplementary bill lists and payroll, including all year-end payables**; to proceed with all necessary adjustments and transfers to close the books for the 2017-18 fiscal year, as well as any and all entries and actions for the opening of the 2018-19 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, transfers, compliance with the Public Contracts Law, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board of Education authorize the Business Administrator/Board Secretary to process and submit the payment of bills and claims between board meetings during the months of July and August, 2017; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- d. WHEREAS, **EACM Corp. has submitted a change order No. GC-05 to credit the owner for non-installation of the VCT flooring in the classrooms** in the amount of \$4,800.00;

WHEREAS, Di Cara Rubino Architects has reviewed the change order and recommends approval;

NOW, THEREFORE BE IT RESOLVED, that the Mine Hill Board of Education approves change order No. GC-05.

- e. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Machado Law Group** for Legal Services for the 2018-2019 school year.

- f. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Di Cara Rubino Architects** as Architect of Record for the 2018-2019 school year.
- g. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Lerch, Vinci & Higgins, LLP** as Auditor for the 2018-2019 school year.
- h. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Strauss-Esmay Associates** Policy Consultant Services for the 2018-2019 school year.
- i. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **PT services** with **Elissa Rael, PT, MS** at the rate of **\$75.00 per hour** and **\$300.00** per therapy evaluation for the 2018-2019 school year.
- j. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract with **Michelle Lawton, BCBA** for **Behaviorist Services at a rate of \$125.00 per hour** for the 2018-2019 school year.
- k. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract with **Colleen Lonergan, RBT** for **Behaviorist Services at a rate of \$55.00 per hour** for the 2018-2019 school year.
- l. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves contract with **Lori Sernio, Social Strides LLC** for **Behaviorist Services** at the rate of **\$105.00 per hour** and **\$1,575.00 per evaluation** for the 2018-2019 school year.
- m. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Occupational Therapy** services with **P.G. Chambers School** at the rate of **\$86.00/hour and \$380.00 per evaluation** for the 2018-2019 school year.
- n. RESOLVED, that the Board that the Board of Education accepts the recommendation of the Business Administrator and approves the renewal of **Student Voluntary Accident Insurance** for the period of **September 1, 2018 to August 31, 2019**, through Bob McCloskey Insurance, at the annual rates: \$10.50 for School Time Only Coverage, \$72.00 for 24 hour Coverage and \$12.00 for Dental Coverage.
- o. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **meal prices** as listed below for the 2018-2019 school year in accordance with the Paid Lunch Equity Requirement guidelines:

BREAKFAST

Student: \$1.45 (no increase)
 Reduced: \$0.30 (no increase)
 Adult: \$1.85 (no increase)

LUNCH

Student: \$2.90 (.05¢ increase)
 Reduced: \$0.40 (no increase)
 Adult: \$3.70 (no increase)

- p. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mine Hill Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a **Capital Reserve** account at year end up to the allowable total local share of projects in the District's LRFP, and

WHEREAS, the Mine Hill Township Board of Education has determined that (an amount not to exceed) \$1,500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Mine Hill Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- q. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations from the reserve accounts during the month of June by board resolution, and

WHEREAS, if funds are available after Capital Reserve transfer, the Mine Hill Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a **Maintenance Reserve** account at year end, and

WHEREAS, the Mine Hill Township Board of Education has determined that (an amount not to exceed) \$100,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Mine Hill Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- r. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **Joint Transportation Agreement** between the **Rockaway Township Public Schools and the Mine Hill Board of Education**, to provide transportation for field trips for the 2018-2019 school year.
- s. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Bayada Substitute School Nursing for the 2018-2019 school year** at the rate of \$60.00 per hour for RN services, in accordance with the contract which shall remain on file in the business office.

- t. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Educational Data Services, Inc.** for the purchase of goods and services for the 2018-2019 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- u. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Hunterdon ESC Cooperative Bid, Inc.** for the purchase of goods and services for the 2018-2019 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- v. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Educational Services Commission of NJ** approved Co-op #65MCESCCPS for the purchase of goods and services for the 2018-2019 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- w. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **appointment of Dr. Brent Forward, MD School Physician,** at a rate of \$3,500.00 annually for the 2018-2019 school year.
- x. RESOLVED, that the Superintendent of Schools with the recommendation of the Business Administrator approves the Mine Hill Board of Education **Purchasing Manual** for the 2018-2019 school year. (Available for review in the Business Office)
- y. The Mine Hill Board of Education accepts the recommendation of the Superintendent and Business Administrator to approve the acceptance of the New Jersey's Clean Energy Program Direct Install Program for **the replacement of the boilers, condensers and occupancy sensors.** Installation to be complete by state approved vendor **Donnelly Energy** in the total estimated project cost amount of \$444,253.35, of which \$197,024.51 will be paid through the NJ Clean Energy Incentive leaving a total customer cost of \$247,228.85. Funds available and budgeted for the 2018-2019 school year.
- z. WHEREAS, **Saint Clare's is a provider of healthcare services** and the Mine Hill School District has need for certain medical services to be provided to its students and;

WHEREAS, Saint Clare's desires to provide certain healthcare services to the Mine Hill School District at discounted rates and;

WHEREAS, the Mine Hill School District desires to pay such discounted rates.

NOW THEREFORE, in consideration of the mutual promises contained herein, the Parties hereby agree as follows:

1. The effective date of this Agreement shall be July 1, 2018.
2. This Agreement applies to all outpatient behavioral health assessments provided by Saint Clare's on or after July 1, 2018.
3. The behavioral health needs of the student, either emergent or non-emergent, will be determined by the behavioral health professionals at the Mine Hill School District.

4. Mine Hill School District will pay the discounted rates on all services billed for applicable UB Revenue codes at a discount of 80.83% off Saint Clare's usual billed charges.
5. Saint Clare's will send all billings to:
 Business Office
 Mine Hill Board of Education
 42 Canfield Avenue
 Mine Hill, NJ 07803
6. Where medical insurance coverage exists, Saint Clare's will be the patient's medical insurance when the existence of such coverage is made known to Saint Clare's prior to service being rendered. (Any balance remaining on the account after insurance will be covered at 100% by the Mine Hill Board of Education).
7. Where no medical insurance coverage exists, the Mine Hill School District will be responsible for 19.17% of the usual billed charges. The Mine Hill School District will include "Plan Code 20002" on all referral forms. The Mine Hill School District will be responsible for properly completing all referral forms.
8. Mine Hill School District agrees to pay all bills within 30 calendar days of receipt.
9. Either party may terminate this Agreement within 30 calendar days' notice with or without cause; however these terms will expire on June 30, 2019.
10. The cost of a CER evaluation equals \$222.00.

aa. Pursuant to N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), and based upon the recommendation of the School Business Administrator /Board Secretary the Mine Hill Township Board of Education purchases with the following **State Contract Vendors** who agree to sell goods and services to the Board of Education in accordance with all conditions of the individual state contract that may or may not exceed the bid threshold in the aggregate.

The duration of the contracts between the Mine Hill Township Board of Education and the referenced State Contract Vendors shall be for the 2018-2019 School Year as amended from time to time by the Division of Purchase and Property in the Department of the Treasury, Cooperative Purchasing Program.

Vendor	State Contract #	State Contract
Ricoh (Atlantic Tomorrow)	A40467	Copiers, Maintenance & Supplies
Dell	A89850	Software Licenses
Dell	A89967	Naspo Value Point Computers
Dell	A88796	Data Communication Equipment
Home Depot Inc.	A83930	Walk-in Building Supplies
School Specialty	A80986	School & Library Supplies
Lakeshore Learning Materials	A80991	School & Library Supplies
CDW Government LLC	A89849	Software License & Related Services
Cisco - Promedia Technology Service, Inc.	A87720	Data Communications Equipment
Verizon Wireless	A82583	Wireless Device & Services
Xtel Communications	A80807	Telecommunications Equip & Services
Xtel Communications	A88737	Communication Wiring Services
Fisher Scientific	A80978	School & Library Supplies
Horizon Blue Cross Blue	A82736 & A82693	State Health Benefits Program & School Employees Health Benefit Program Plans
Signal Control Product	A87152	LED Signal Indicators and Warning Devices
Signal Control Product	A40305	Traffic Signals, Poles Controls, Electrical, Equipment & LED Services

bb. RESOLVED, that pursuant to PL 2015, Chapter 47 the Mine Hill Township Board of Education intends to **renew, award, or permit to expire the following contracts previously awarded by the board of education**. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

A. C. DAUGHTRY, INC.	MORRIS CTY ASSOC. OF SCHOOL ADMIN
ABC-CLIO LLC DBA ABC-CLIO-GREENWOOD	MORRIS ESSEX INSURANCE GROUP
ABLE SECURITY LOCKSMITHS	MORRIS HILLS REGIONAL
ABRAMS AND COMPANY	MORRIS UNION JOINTURE CO
ACCO BRANDS CORPORATION	MOTTER'S MUSIC HOUSE, INC
ADLER ALUMINUM & GLASS COMPANY	MR. UGLY, LLC
AERO ENVIRONMENTAL SERV.	MUSIC SALES CORPORATION
AFLAC - AFT TX DIS	N.J. ASSOCIATION OF SCHOOL LIBRARIANS
AFLAC - PRE TAX	NATIONAL ART & SCHOOL SUPPLIES
AMAZON BUSINESS	NATIONAL SEMINARS TRAINING
AMERICAN LEGACY PUBLISHING	NCS PEARSON, INC
ANDOVER REGIONAL BOARD OF EDUCATION	NEW ERA TECHNOLOGY
APPLE INC	NEW JERSEY DRAPERY SERVICE
ARTHUR J. GALLAGHER RISK MANAGEMENT	NICK RESTORATION
ASBOI	NJ ASSOC OF SCHOOL ADMINISTRATORS
ASBURY PARK	NJ BRANCH OF THE INT'L DYSLEXIA ASSOC
ASCD	NJ STATE - 927
ASSOCIATION OF MATHEMATICS TEACHERS NJ	NJAGC
ATLANTIC TOMORROWS OFFICE	NJAHPERD
ATRA JANITORIAL SUPPLY CO.	NJASBO
B & H SECURITIES, INC.	NJCGTP
B&H FOTO & ELECTRONICS CORP.	NJPSA
BARBARA SICSKO	NJSBA
BARNES & NOBLE	NJSC
BEHAVIOR ANALYSTS INC.	NJSSC
BERIT GORDON	NJTESOL/NJBE, INC
BERTOLI PLUMBING & HEATING	NO TEARS LEARNING
BIRDS, BEES & TREES LANDSCAPING, LLC	NORTH JERSEY SCHOOL MUSIC ASSOCIATION
BLUE DIAMOND DISPOSAL	ONCOURSE SYSTEMS FOR EDUCATION
BOOK SOURCE	OSTER & SONS, INC
BOSLANDS	P.G. CHAMBERS SCHOOL
BOUNDLESS ASSISTIVE TECHNOLOGY, LLC	PA TAX
BRAIN POP	PALOS SPORT
CABLEVISION	PARTNERSHIPS IN EDUCATION, INC.
CASCADE SCHOOL SUPPLIES	PARTY CENTER
CC PRODUCTIONS, INC.	PASSON'S SPORTS & US GAMES, BSN
CDW GOVERNMENT	PAYSCHOOLS
CELEBRATE THE CHILDREN	PCS
CHILDCRAFT SCHOOL SPECIA	PEARSON - CURRICULUM CUSTOMER SERVICE
CIRCLE BOWL & ENTERTAINMENT	PEARSON ASSESSMENT
CITY DISPOSAL	PERMA BOUND
CLASSIC SPORT FLOORS	PLANK ROAD PUBLISHING
CLEVER PROTOTYPES, LLC	PLANT DETECTIVES
CONSULTING SERVICES ASSOCIATES	POCKET FULL OF THERAPY
CWA ASSOCIATES INC.	POWER PLACE
DAILY RECORD-SUBSCRIPTIONS	POWERSCHOOL GROUP LLC
DATAFINCH TECHNOLOGIES CORP	PRISM/MSU
DAYTOP PREPARATORY SCHOOL	PROGRESSIVE THERAPY
DAYTOP VILLAGE OF NEW JERSEY	PTCFAST.COM
DECKER INC.	RANDOLPH CLIMBING CENTER
DELL COMPUTER CORP.	RANDOLPH REPORTER
DELL FINANCIAL SERVICES LLC	RAPID RECOVERY SERVICES, LLC

DELTA EDUCATION	REALLY GOOD STUFF
DELTA-T GROUP NORTH JERSEY, INC.	REMEDIA PUBLICATIONS
DEMCO, INC.	RENAISSANCE LEARNING INC
DICARA RUBINO, ARCHITECTS, P.C.	RESOURCES FOR EDUCATORS
DICK BLICK HOLDINGS INC. DBA: UTRECHT ART	RICOH USA, INC
DIFFERENT ROADS TO LEARNING, INC.	ROCKAWAY BORO PUBLIC SCHOOLS
DISCOUNT SCHOOL SUPPLY	ROCKAWAY TWP PUBLIC SCHOOLS
DOVER BOARD OF EDUCATION	ROXBURY TWP BD OF ED
DR J. BRENT FORWARD. M.D., F.A.C.P.	RUBBERECYCLE
DRILL CONSTRUCTION CO, INC.	SAGE DAY
EACM CORP.	SAINT CLARE'S - PRIME HEALTHCARE SERVICE
EAI EDUCATION	SAINT CLARE'S HOSPITAL C
EARTH NETWORKS, INC	SAINT CLARE'S TRAINING CENTER
EAST HANOVER BOE	SCHENCK, PRICE, SMITH & KING, LLP
EAST MOUNTAIN SCHOOL AT CARRIER CLINC	SCHOLASTIC
EBSCO INDUSTRIES, INC.	SCHOLASTIC MAGAZINES
EDUCATIONAL DATA SERVICE	SCHOLASTIC, INC.
EI US LLC	SCHOOL ALLIANCE INS FUND
ELISSA RAE, PT, MS	SCHOOL HEALTH SUPPLY CO.
ENCYCLOPEDIA BRITANNICA EDUC. CORP	SCHOOL SPECIALTY
ENVIRONMENT FIRST PRINTING, LLC	SCHOOL SPECIALTY EDUCATION ESSENTIALS
EPS/SCHOOL SPECIALTY	SCHOOL SPECIALTY INC, DELTA ED DBA FREY
ESC OF MORRIS COUNTY	SCHOOL SPECIALTY, INC
ESMER PS	SECURE BY DESIGN INC.
FACTS ON FILE, INC.	SHEPARD PREPARATORY HIGH SCHOOL
FEA	SHERWIN WILLIAMS
FIREFIGHTER ONE, LLC	SHI
FLAG HOUSE	SIGNAL CONTROL PRODUCTS,
FOLLETT SCHOOL SOLUTIONS INC	SK OFFICE SUPPLY, INC.
FOR TEACHERS ONLY / ATLAS PEN & PENCIL	SOCIAL SECURITY (FICA & MEDI)
FP MAILING SOLUTIONS	SOCIAL STRIDES LLC
FRONTLINE TECHNOLOGIES	SOCIAL THINKING, THINK SOCIAL PUBLISHING
FRONTROW/CALYPSO, LLC	SOFT SPORTS LLC
GANN LAW BOOKS	SOR CONSULTING ENGINEERS, INC.
GEORGIA HOLDINGS INC	SPECIALTY REFRIGERATION & BAKERY EQ. INC
GL GROUP, INC	SPECTRUM 360
GLOBAL EQUIPMENT COMPANY INC.	SPECTRUM INFRARED SERVICES, INC.
GOPHER SPORT	SPORTIME/SCHOOL SPECIALTY
GROTH MUSIC	STAPLES BUSINESS ADVANTAGE
HEINEMANN	STAPLES CONTRACT & COMMERCIAL INC
HENRY SCHEIN	STAR LEDGER
HERFF JONES	STATE OF NEW JERSEY
HERTZ FURNITURE SYSTEMS LLC	STATE TREASURER, CERTIFICATION UNIT
HILLMAR, LLC	STRAUSS ESMAY ASSOCIATES
HOME DEPOT COMMERCIAL ACCOUNT	SUCCESS COMMUNICATIONS GROUP
HOUGHTON MIFFLIN HARCOURT	SUMDOG, INC.
HOWARD INDUSTIES, INC	SUMMIT SPEECH SCHOOL
INDUSTRIAL APPRAISAL CO	SUNLIGHT GENERAL CAPITAL, LLC
INNOVATIVE DESIGNS FOR EDUCATION	SUPER DUPER PUBLICATIONS
INSTITUTE FOR PROFESSIONAL DEVELOPMENT	SUSSEX COUNTY REGIONAL COOPERATIVE
INTERNATIONAL LIGHTING	SYSTEMS 3000
IXL LEARNING	TAYLOR & FRANCIS GROUP, LLC
J W PEPPER & SON INC	TEACHER CREATED MATERIALS INC
J&B THERAPY, LLC	TEACHER LEARNING CENTER
J. LESCH CONSTRUCTION, INC.	TEACHERS DISCOVERY
JEFFREY A. OSTER	THE ARISTOTLE CORPORATION
JERSEY MAIL SYSTEM	THE ART OF SOUND, LLC
JMTK LLC	THE CRAIG SCHOOL
JOHN SHAVER INSTRUMENTATION	THE LIBRARY STORE, INC
KAPLAN EARLY LEARNING COMPANY	THE RECORDER PUBLISHING CO., INC.

KDDS III, INC.	TJ'S SPORTWIDE TROPHY
KENT ADHESIVE PRODUCTS COMPANY	TRIARCO
KEVIN AURIEMMA ELECTRIC	TROPICANA CASINO AND RESORT
KEYBOARD CONSULTANTS, INC	TROXELL
K-HOELER PLUMBING & HEATING	UNITED WAY OF NORTHERN NJ
KURTZ BROS.	UPS
LAKE SURGICAL SUPPLY	URGENT CARE MEDICAL CTR
LAKELAND ANDOVER	V E RALPH COMPANY
LAKESHORE LEARNING MATERIALS	VERIZON
LEARNING A-Z	VERIZON WIRELESS
LERCH, VINCI & HIGGINS, LLP	VIKING PEST CONTROL
LEXIA LEARNING SYSTEMS LLC	VWR FUNDING, INC.
MACHADO LAW GROUP	W.B. MASON CO., INC.
MANDARIN NEW JERSEY	WEBSTER BANK
MARSHALL MEMO	WEST HUDSON ASSOCIATES
MASCHIO'S FOOD SERVICES, INC.	WHARTON BOROUGH BOARD OF
MCASBO	WHIRL CONSTRUCTION, INC
MEE BODDEN	WINSOR LEARNING, INC.
MGL FORMS-SYSTEMS, LLC	XEROX CORPORATION
MINE HILL PTA	XTEL CORPORATION
MINE HILL TWP BOE	YOGA WEST HOLISTIC CENTER, INC.
MINE HILL TWP BOE MILK ACCT	YOUTHLIGHT, INC.
MONTGOMERY ACADEMY	YUKON GRAPHICS
MORRIS COUNTY VOCATIONAL	ZONES INC

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

14. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent to apply for and accept the funds available through the **Elementary and Secondary Education Act (ESSA) application for the 2018-2019 school year** as listed below. (Application available for review in the business office)

ESSA

Title I	\$ 82,858.00
Title II	\$ 11,279.00
Title III	\$ 1,723.00
Title IV	\$ 10,000.00
TOTAL:	\$105,860.00

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Colleen Lonergan**, RBT to provider **behaviorist services** for student 3449821640 **at a rate of \$55.00 per** for the 2017-18 school year. (Pending proof of insurance)
- c. RESOLVED, that the Mine Hill Board of Education, pursuant to N.J.S.A. 18A:18A-2 (cc) and N.J.A.C. 5:34-9.1 et seq., and based upon the recommendation of the Mr. Lee Nittel, Superintendent, who certifies the need to purchase the **IDEA-Innovative Designs** for Education program as follows:

The IDE Portal will be utilized in conjunction with the Learner-Active, Technology-Infused Classroom (LATIC) to provide resources for teachers that will enhance the learning experience for their students. It is the only online subscription source for this type of material. Teachers will have access to instructional resources that support standards-based classrooms and our teacher-evaluation model.

In addition, teachers will be able to obtain and share problem-based learning units with others throughout the country. Although eight teachers will participate in cohort one, all of our teachers will have access to the IDE Portal hereby recommends the purchase of the following:

- A. One IDE Corp consultant will facilitate a 6 day Learner Active, Technology-Infused Classroom workshop for up to 16 teachers
 - a. Total of six days @ \$1,840/day/consultant \$11,040
- B. One IDE Corp consultant will provide 21 days of coaching during the 2018-2019 school year
 - a. Total of 21 days @ \$1,840/day/consultant \$38,640
- C. IDE portal
 - a. Subscription \$2,393

The Board authorizes the purchase of the above goods, materials and services from: Innovative Designs for Education, 545 Island Road, Ramsey, New Jersey 07446

Mr. Nittel has certified that the goods and services offered are of a proprietary and copyrighted nature to be used as a supplement in lieu of textbooks or reference materials and therefore, is an exception to bidding—N.J.S.A. 18A:18A-5(a)(5) and N.J.S.A. 18A:18A-2(r).

The total amount of the purchase including shipping and handling is \$52,073 which is funded from Account Number 11.000.223.320.00.300

The term of contract for this purchase is from the award of contract for the School Year 2018-2019.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

15. PERSONNEL

Committee of a whole

- a. RESOLVED, that the Board of Education **authorizes the Superintendent to hire new personnel between board meetings during the months of July and August, 2018;** and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Principal Employment Contract** for **Adam Zygmunt** for the **2018-2019 school year.** (Available for review in the business office).

- c. RESOLVED, that the Board of Education approves the **Business Administrator/Board Secretary Employment Contract** for **Carolina Rodriguez** for the **2018-2019 school year**, which was submitted and approved by the County Superintendent. (Available for review in the business office).
- d. RESOLVED, that the Board of Education approves the **2.75% increase** for Administrators and Support Staff for the 2018-2019 school year.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of the **2018-2019 summer custodians**:

Name	Rate of Pay	Hours	Effective Date
Carlos Hoyos	\$19.00/hour	up to 20 hours/week	6/25/18 to 8/31/18
Miriam Gonzalez	\$19.00/hour	up to 20 hours/week	6/25/18 to 8/31/18

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

16. POLICY/OPERATIONS/PUBLIC RELATIONS *Committee of a whole*

- a. To approve the submission of the **2017-18 Harassment, Intimidation and Bullying (HIB) School Self-Assessment** for Determining Grades and a Statement of Assurances.

WHEREAS, the Mine Hill Board of Education is required to submit an HIB Self-Assessment and a Statement of Assurances to the NJ Department of Education as required under the Anti-Bullying Bill of Rights Act (P.L. 2010, c. 122); and,

WHEREAS, copies of said Self-Assessment and Statement of Assurances are available for review upon request in the board office.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education herewith approves submission of the HIB Self-Assessment for Determining Grades, and Statement of Assurances, to the NJ Department of Education for the 2017-18 school year.

- b. RESOLVED, that the Mine Hill Township Board of Education approves that there will be no anticipated changes to the **facility use** for the school year 2018-2019.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

Date(s)	Employee	Conference/Workshop Location	Registration/ Lodging/ Meals/Misc.	Travel/ Parking/ Tolls	Estimated Total Expense
6/5/18	Marisa Graney*	Literacy Development Saddle Brook, NJ	\$150.00	\$20.71	\$170.71

**Previously approved on 2-26-18 for Melissa Gusterovic*

- d. RESOLVED, that the Board of Education approves the following **Policies** for **First Reading**:

<u>Policy #</u>	<u>Title</u>
6620	Petty Cash (M)

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

17. BUILDINGS & GROUNDS *Katie Bartnick, Peter Bruseo, Bridget Mauro*

18. Dover Report *Peter Bruseo*

19. MHEF Report *Peter Bruseo, Dina Mikulka*

20. Old Business

21. New Business

22. Public Discussion

23. Executive Session

On the motion of _____ seconded by _____ at _____ p.m., the board approves the following resolution:

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) A matter rendered confidential by federal or state law
- 2) A matter in which release of information would impair the right to receive government funds
- 3) Material the disclosure of which constitutes and unwarranted invasion of individual privacy
- 4) A collective bargaining agreement and/or negotiations related to it
- 5) A matter involving the purchase, lease, or acquisition of real property with public funds
- 6) Protection of public safety and property and/or investigations of possible violations or violations of law
- 7) Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) Specific prospective or current employees unless all who could be adversely affected request an open session
- 9) Deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) . It may be adjourned while business is conducted in public then reconvened after public business has been completed.

24. Return to Public Session

On the motion of _____ seconded by _____ at _____ p.m. the board returns to the regular session meeting.

Motion of: _____ Seconded by: _____

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien

25. Adjournment

On the motion of _____ seconded by _____, the board adjourns the meeting at _____ p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Bridget Mauro	Dina Mikulka	Brianna O'Brien